



CITY OF MORGAN HILL

17555 PEAK AVENUE MORGAN HILL CALIFORNIA 95037

DRAFT
LIBRARY COMMISSION
After Action
REGULAR MEETING

OCTOBER 4, 2004

Morgan Hill Civic Center
Council Chambers
17555 Peak Avenue

LIBRARY COMMISSION

Chair	Chuck Dillmann
Vice-Chair	George Nale
Commissioner	Jeanne Gregg
Commissioner	Kathleen Stanaway
Commissioner	Charles Cameron
Commissioner	Einar Anderson
Commissioner	Ruth Phebus
Commissioner	Bert Berson
Commissioner	John Macchia

7:15 P.M.

CALL TO ORDER

Chair Dillmann called the meeting to order

ROLL CALL ATTENDANCE

Absent: Commissioner Phebus

DECLARATION OF POSTING THE AGENDA

Per Government Code 54954.2

PLEDGE

Pledge was led by Chair Dillmann

PUBLIC COMMENT

None

REPORTS

1. COUNTY LIBRARY REPORT

Legislation-Funding & Budgeting

County Librarian Melinda Cervantes

County Librarian Melinda Cervantes announced Nancy Howe has been appointed as the Adult Services Librarian for the county system. She will continue in her current position as Community Librarian until October 25th. Children's Librarian, Roseanne Macek, will serve as the Acting Community Librarian. Ms. Cervantes added Ms. Howe is interested in continuing work on the Morgan Hill Library project. Chair Dillmann and other members of the Commission congratulated Ms. Howe on her appointment.

Ms. Cervantes announced the Office of Library Construction announced the hearing to award the Cycle III grants has been scheduled for November 29th and 30th in Sacramento. The OLC is allowing two days, if needed, to hear all public testimony and for deliberation on the grant awards. She reported Governor Schwarzenegger signed SB1161. This \$600million bond for library construction and renovation will be on the March 2006 ballot.

Silicon Valley Reads has selected the book *Epitaph for a Peach* by David Matsumoto as the book for the 2005. Silicon Valley Reads will begin in February 2005.

Joint Powers Authority

Council Member Steve Tate

Council Member Tate announced the next JPA meeting will be held on October 28 at 1:30 p.m. The meeting will be held at the new headquarters located at 14600 Winchester Blvd., Los Gatos. He added the meeting would be a good way for new Commissioners to learn more about the JPA and its role as the governing body over the county system.

2. MORGAN HILL LIBRARY REPORT

Community Librarian
Nancy Howe

Ms. Howe reported circulation in September was up 4% over September 2003. She added the Library card campaign was a success. There were 283 cards issued in September. She stated 20% of all check-outs are being processed through the self-check machine. Their goal is to have 40% of all check-outs processed through these machines. She stated the gate count in September was up 7% over August – over 21,000 patrons visited the library last month.

The library is preparing for the Monday closure. Staff schedules are being changed to accommodate the new schedule. The Book Discussion group has been changed from Mondays to Tuesdays.

Ms. Howe reported the booth at the Taste of Morgan was a success! Librarians issued 81 new library cards at the event.

Upcoming events at the library include four children's programs and a Cowboy Poetry program for adults. The library is hosting a display on Banned Books. Teens are encouraged to read books that were once banned.

Roseanne Macek provided an update on the grant from Mervyn's. She reported 422 students in grades K-3 visited the library. The community "leader readers" visited over 400 children in classrooms throughout the city. She thanked Council Member Tate for his participation in the campaign. Classes that have 100% student participation in getting library cards will receive a prize.

Chair Dillmann congratulated Ms. Howe on her appointment on behalf of the Commission and thanked her for her work and dedication to the Morgan Hill community. Ms. Howe stated that she has enjoyed working at the Morgan Hill Library and has enjoyed working with the community. She added that her appointment to the Morgan Hill Library has been her favorite during her career!

3. LEGISLATIVE COMMITTEE

Chair Dillmann

Chair Dillmann stated there was no news to report

4. CONSENT CALENDAR

APPROVAL OF MEETING MINUTES OF SEPTEMBER 13, 2004

Vice Chair Nale motioned to approve the minutes. Commissioner Macchia seconded the motion. Motion carried (7:0) Commissioner Cameron abstained.

BUSINESS

5. LIBRARY COMMISSION'S ROLE AS RELATED TO CITY COUNCIL

Recommended Action: Information Item. City Manager Ed Tewes will facilitate the Commission in discussion regarding the role of the Commission as it relates to the City Council.

City Manager Ed Tewes, spoke regarding the goal of Council to reduce costs associated with Boards and Commissions and to improve communication between Council and Commissions as well as the decision making process. Mr. Tewes indicated costs include staff time dedicated to Commissions.

Mr. Tewes asked the Commission if they were familiar with the appointment process. The Commissioners responded they were not familiar with the criteria used to select and appoint Commissioners, but felt the City did a good job of publicizing openings.

Mr. Tewes asked if they received a formal orientation at the beginning of their terms. Commissioner Gregg responded she participated in an orientation several years ago, which included a tour of the library. Chair Dillmann stated the process to present a recommendation to Council is unclear. Commissioner Stanaway suggested the Council place a regular report on its agenda to discuss library issues and to hear from the Commission. Several Commissioners stated stronger communication between the Council and the Commission needs to be developed.

Mr. Tewes asked about the workload assigned to the Commission and he asked if support received from staff is adequate. Commissioner Gregg stated the Commission has considered many issues in the past few years. Commissioner Stanaway stated she feels the Commission receives more support from Library staff than City staff. Commissioner Berson stated he felt he received adequate support from City staff when he needed it.

6. CALIFORNIA SENATE BILL 1161 – LIBRARY BOND ACT OF 2006

Recommended Action: Information Item. Council Member Steve Tate will provide information on SB1161-Library Bond Act of 2006 recently signed by Governor Schwarzenegger

Council Member Tate provided a hand-out which provided an analysis of SB1161 and outlined the “pro’s and con’s” of the bill as well as the City’s plan to build a 28,000 square foot library. The “pros” of SB1161 include savings of \$9 million to the City if Morgan Hill received a grant award and the community would get a 40,000 square foot library. The joint-use program would benefit Morgan Hill’s youth. The “con’s include the risk of failure of the bond in the March 2006 election, 2-3 year delay in construction of library, inflation factor for construction costs.

The “pro’s” of the City’s plan to build a 28,000 square foot library include, construction of the library within 2-3 years, no risk or reliance on outside funding, City would be in control – no state bureaucracy. The “cons” include a smaller library – 28,000 square feet vs. 40,000 square feet and the City must pay \$9 million more for the library than originally anticipated in library grant application to the state. The 28,000 square foot library does not include the partnership with MHUSD.

Commissioner Cameron stated he’s not comfortable with the current design of the interior of the 28,000 square foot library. Council Member Tate stated there is concern regarding the inflation rate if the City were to wait for SB1161. Commissioner Stanaway stated the Library was artificially placed lower on the priority list because there were high hopes of receiving funding in Cycles I and II of the library grant application. Chair Dillmann added there is a perception in the community that funding was there for the library, but it was spent on other projects. He added a delay in construction at this point would cause concern in the community. Commissioner Berson asked if grant funds awarded could be used to build a branch library Council Member Tate responded it would require another grant application.

Ed Tewes stated the Council will hear a report on October 27th regarding the possibility of moving forward with a “design/build” approach for the new library. The Council would select a firm that would develop and supervise both the design and construction. This is different from the traditional approach through which an architectural firm and construction firm are selected separately at different times during the project. The Council will then consider whether to move forward with this approach.

Melinda Cervantes stated that SB1161 allows funding of eligible Cycle III applicants under the existing regulations. Eligible applicants would not have to wait for a new process and there would be the opportunity to make changes to the design if needed.

Chair Dillmann asked if the Commission had a position on the analysis of SB1161. Commissioner Gregg put forward the following motion:

The Library Commission recommends to the City Council that construction of the new Morgan Hill Public Library move forward using existing funds. The Commission does not recommend waiting for SB1161- Library Bond Act of 2006 to be approved by the voters on the March 2006 ballot.

Commissioner Anderson seconded the motion. Motion carried (6:2). Commissioners Stanaway and Macchia opposed.

7. REVIEW OF LETTER TO CITY COUNCIL REGARDING ALLOCATION OF REMAINING AVAILABLE FUNDS TO LIBRARY CONSTRUCTION AND DEVELOPMENT OF CONSTRUCTION TIMELINE

Recommended Action: Information Item. The Commission will review a draft letter to the City Council requesting allocation of the remaining \$1,289,147 million in available funds to construction of the new library and the development of a timeline for construction. This letter is a result of the recommendation approved by the Commission at the September 13, 2004 meeting.

Commissioners Berson and Macchia prepared the letter to be sent to the City Council. The Commission suggested language which acknowledges SB1161 be added to the letter. Commissioner Macchia will add the language. Commissioner Cameron motioned to approve the letter with the addition of above stated language. Commissioner Anderson seconded the motion. Motion carried (8:0).

8. REVISED DRAFT OF STRATEGIC PLAN FOR NEW LIBRARY

Recommended Action: Information Item. The revised draft of the Strategic Plan for the new Library is included in the Commissioners' agenda packets

Commissioner Berson presented the Strategic Plan with revisions suggested at the September meeting. The Commission suggested a few additional changes, which Mr. Berson will incorporate into the plan. Vice Chair Nale motioned to proceed and present the Strategic Plan to the City Council. Commissioner Gregg seconded the motion. Motion carried (8:0). Chair Dillmann will conduct the presentation if scheduled during the month of October.

9. LIBRARY FUNDRAISING SUB-COMMITTEE

Recommended Action: Information Item. The Fundraising Sub-Committee will provide a status report to the Commission.

Commissioner Anderson reported the Fundraising Committee is moving forward on working with the Friends of the Library and the group that worked to keep the library on the civic center site on fund raising activities. Representative(s) from the Committee will attend the next Friends of the Library quarterly meeting on October 20th. Chair Dillmann asked if the Committee had a schedule to begin seeking additional funds. Mr. Anderson stated he will provide a report at the November meeting.

10. ANNOUNCEMENTS

None

11. REQUESTS FOR FUTURE ITEMS

- 1) Results of presentation to City Council on Commission's recommendation and Strategic Plan- if scheduled before the November meeting
- 2) Fundraising Committee Status Report

12. ADJOURNMENT

Commissioner Anderson motioned to adjourn the meeting. Commissioner Cameron seconded the motion. Motion carried (8:0).